

# FRIDAY SCHEDULE

## JANUARY 17

Time	Activity	Location
10:00 am	Staff Arrival	Registration Desk
10:30 - 11:30 am	Welcome	Redbird A
11:30 am - 12:00 pm	Team Building	Redbird A
12:00 - 12:30 pm	Lunch	Redbird B
12:45 - 1:45 pm	Action Team	Redbird A
1:45 - 2:00 pm	Break	
2:00 - 2:30 pm	Get to Know Your Co-Fac	Redbird A
2:30 - 4:00 pm	Discussion Group	Redbird A
4:00 - 4:45 pm	Policies, Crisis Response & Procedures	Redbird A
4:45 - 5:15 pm	Duties	Redbird A
5:15 - 6:00 pm	Posters & Set-Up Leadership Team Meeting	Redbird A

# FRIDAY SCHEDULE

## JANUARY 17

Time	Activity	Location
6:00 pm	Room Check-In	Registration Desk
6:15 - 8:00 pm	Dinner Off-Site	Offsite
8:00 - 8:30 pm	Finish Set-Up & Posters	Redbird C&D
8:30 - 9:30 pm	Friday Night Activity	Redbird C&D
10:00 pm	To Hotel Room	Assigned Rooms

# SATURDAY SCHEDULE

## JANUARY 18

Time	Activity	Location
8:00 - 8:30 am	Breakfast	Redbird B
8:30 - 8:45 am	Group Photo	Redbird A
8:45 - 9:15 am	Final Run Through	Redbird A
9:15 - 10:00 am	Registration Duties	Assigned Locations
10:00 - 11:00 am	Registration	Registration Desk
11:00 - 11:30 am	Welcome & Opening Ceremony	Redbird C&D
11:30 am - 12:15 pm	Lunch	Redbird C&D
12:30 - 1:45 pm	Discussion Group	Assigned Locations
2:00 - 3:00 pm	Workshop Session 1	Assigned Locations
3:15 - 4:15 pm	Workshop Session 2	Assigned Locations
4:15 - 5:00 pm	Break/Check-In	Redbird C&D/Registration Desk
5:00 - 6:00 pm	Keynote	Redbird C&D

# SATURDAY SCHEDULE

## JANUARY 18

Time	Activity	Location
6:00 - 6:45 pm	Dinner	Redbird C&D
6:45 - 8:00 pm	Action Team Meeting	Assigned Locations
8:00 - 10:00 pm	Celebration	Redbird A&B
10:00 pm	To Hotel Rooms	Assigned Rooms

# SUNDAY SCHEDULE

## JANUARY 19

Time	Activity	Location
8:00 - 8:30 am	Breakfast	Redbird C&D
8:45 - 10:00 am	Action Team Meeting	Assigned Locations
10:15 - 11:15 am	Discussion Group	Assigned Locations
11:15 - 11:45 am	Closing Ceremony & Group Photo	Redbird C&D
11:45 am - 12:00 pm	Check-Out	